

2021 VENDOR APPLICATION



CONTACT INFORMATION

Operating Name _____
Contact Person _____
Address _____
City, State, Zip _____
Phone Number _____ Cell (if different) _____
Website / Facebook / Instagram: _____
Email: _____
If someone other than you will be at your booth, please list their full names and their role(s):

PRODUCT INFORMATION

- Fresh Foods** (eg: Produce, Dairy, Meats, Eggs, and Plants/Flowers)
Please attach any certificates detailing organic certification, inspections, etc.
- Prepared Foods** (eg: Dips, Sauces, Spices, Jams, Snacks, Baked Goods)
Please attach letter of approval from WV Dept. of Agriculture and Food Safe certificates if applicable.
- Crafts/Art** (eg: Soap, Knitting, Painting, Beadwork, Jewelry)
All crafts must be handmade and will be juried.
- Restaurant/Food Truck**

Please describe in full the nature of your product(s) you wish to sell. More information is better than less, and if you require additional space, please attach another sheet:

BOOTH INFORMATION

Please note: We will do our best to accommodate booth requests including size and location. However, we cannot guarantee all requests will be honored. Tents, tables, chairs, and all other booth furnishings are the responsibility of the vendor. Access to electricity is limited and vendors are encouraged to be self-sustaining.

- Single Tent - max 12'x12'** **Double tent - max 12'x24'**
- Check if you require your vehicle with you at your tent. Please explain why and give a description of your vehicle. _____

Have you attended our market as a vendor in the past? If no, have you attended another local market?

MARKET DATES

- | | | | | | |
|---------------------------------|----------------------------------|----------------------------------|------------------------------------|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> May 1 | <input type="checkbox"/> June 5 | <input type="checkbox"/> July 3 | <input type="checkbox"/> August 7 | <input type="checkbox"/> September 4 | <input type="checkbox"/> October 2 |
| <input type="checkbox"/> May 8 | <input type="checkbox"/> June 12 | <input type="checkbox"/> July 10 | <input type="checkbox"/> August 14 | <input type="checkbox"/> September 11 | <input type="checkbox"/> October 9 |
| <input type="checkbox"/> May 15 | <input type="checkbox"/> June 19 | <input type="checkbox"/> July 17 | <input type="checkbox"/> August 21 | <input type="checkbox"/> September 18 | <input type="checkbox"/> October 16 |
| <input type="checkbox"/> May 22 | <input type="checkbox"/> June 26 | <input type="checkbox"/> July 24 | <input type="checkbox"/> August 28 | <input type="checkbox"/> September 28 | <input type="checkbox"/> October 23 |
| <input type="checkbox"/> May 29 | | <input type="checkbox"/> July 31 | | | <input type="checkbox"/> October 30 |

APPLICATION CHECKLIST *If there is anything else you would like us to know about your request to be a vendor, please attach.*

- Application completed
- All appropriate certificates attached
- Market guidelines read and understood
- WV Farmers Market Guide read and understood
- Food Handlers Permit approval obtained (if applicable)

If approved to sell at the market, you will be sent an invoice with total fees owed. Fees are due by April 30, 2021. Do not send payment for fees at this time. Applications may be accepted via email or regular post to theputnamfarmersmarket@gmail.com or Putnam Farmers Market, 971 WV Rt. 34, Suite 12, Hurricane, WV 25526

Signed _____

Date _____